

Genuine Student and Enrolment Policy

1. Purpose

Castle School of English welcomes students from around the world and is committed to providing a safe, supportive and academically appropriate environment for all students.

As part of our enrolment process, we may need to establish that applicants have a genuine intention to study English and that the course they have selected is appropriate for their circumstances and stated objectives.

This applies to all applicants, including students who enrol through our online booking system.

2. Why we ask questions about your plans

When applying to study with us, you may be asked about:

- Your reasons for studying English.
- How you intend to use English in the future.
- Your previous English-language study.
- The course and level you are interested in.
- How long you intend to study.
- Your plans after completing your course.
- Where you intend to travel or reside after your studies.
- Your previous or intended immigration status, where relevant.
- Any other information necessary to establish that the course is suitable for you.

These questions are a normal part of our admissions process and are designed to ensure that we understand your needs and can provide the appropriate course and support.

3. Online bookings

Students may book courses through our online booking system without speaking to a member of our admissions team beforehand.

Where appropriate, we may contact students after an online booking has been submitted to request additional information about their reasons for studying and their future plans.

Providing this information promptly helps us to process applications efficiently and, where relevant, can help students prepare for the UK immigration process.

4. Immigration and visa requirements

Students are responsible for ensuring that they understand and comply with the immigration requirements that apply to them.

Where a student requires immigration permission to study in the UK, we may request additional information or documentation before confirming an enrolment or issuing relevant documentation.

The School may consider information available to us regarding UK immigration requirements, including relevant UK Government and UK Visas and Immigration (UKVI) guidance.

5. Genuine intention to study

If information provided by an applicant, or information available to the School, gives us reasonable grounds to question whether the applicant has a genuine intention to undertake the course for which they have applied, we may undertake further checks before confirming the enrolment.

This may include requesting additional information, arranging a telephone or video conversation, delaying confirmation of the booking, declining an application, or seeking appropriate guidance from relevant UK authorities.

6. Individual assessment

Applications are considered on the basis of the information available to the School and the circumstances of the individual applicant.

We do not make decisions solely on the basis of nationality. Where additional checks are required, they will be based on relevant and objective information and applicable legal and regulatory requirements.

7. Right to refuse or delay enrolment

The School reserves the right to delay, decline or cancel an enrolment where:

- the information provided is incomplete or cannot reasonably be verified;
- there are concerns regarding the applicant's genuine intention to study;
- the proposed course does not appear appropriate for the applicant's stated circumstances;
- the applicant does not meet applicable immigration or legal requirements; or
- proceeding with the enrolment could place the School or the applicant at significant legal, regulatory or immigration risk.

Where an application is declined, the School will provide an explanation where it is appropriate and lawful to do so.

8. Further information

Applicants should ensure that all information provided during the application and enrolment process is accurate and complete.

Providing accurate information at the earliest opportunity helps us to assess the application fairly and support students throughout their studies.