



Anti-Bullying and Harassment Policy

At Castle School, all students have the right to an educational environment where they feel safe and secure. The school takes the welfare of its students very seriously and bullying and harassment in any form are considered unacceptable.

What are bullying and harassment?

Bullying or harassment includes any repeated action meant to hurt or cause distress to an individual. There are many forms of bullying and harassment, for example, teasing someone about their nationality, their beliefs, or their physical appearance. Bullying and harassment can be both verbal and physical.

Anyone who thinks that bullying or harassment is happening should tell a member of staff immediately.

What should you do if you are the victim?

If you think you are being bullied or harassed, you must tell a member of staff.

This could be:

- Your teacher
- Academic Manager
- The accommodation team
- Reception

What action will the school take?

The first course of action is to try to reconcile the situation informally.
The perpetrator(s) will be required to genuinely apologise.
If necessary, the perpetrator(s) will be moved to another class.
In serious cases, the perpetrator(s) may be asked to leave the school.
After incidents have been dealt with, each case will be monitored to ensure that harassment or bullying does not take place again.

If bullying or harassment occurs outside of school

Report the incident to the school's Accommodation offices or reception.
Tell your home-stay family about the incident.

In an emergency (such as a theft or assault), contact the police.
If possible, write down any details of what happened to you.
If you go to the police station, take a friend with you.